



EVENTING 2008

<b>Event</b> (category): <b>CIC**/CCI*</b>	(Place): <b>HUMPOLEC</b>	(NF): <b>CZE</b>
<b>Date: 11. – 13. 07. 2008</b>		

Updated September 2007

## GENERAL CONDITIONS

The event will be run in accordance with:

- FEI Statutes, 22<sup>nd</sup> Edition, effective 15 April 2007
- FEI General Regulations, 22<sup>nd</sup> Edition, effective 1<sup>st</sup> June 2007
- FEI Veterinary Regulations, 10<sup>th</sup> edition effective 1<sup>st</sup> June 2006
- FEI Rules for Eventing, 22<sup>nd</sup> Edition, 1<sup>st</sup> January 2006
- 2008 FEI World Cup™ Eventing Rules (if applicable)
- Equine Anti-Doping and Medication Control Rules (EADMCR), revision effective 1<sup>st</sup> June 2007
- FEI Anti-Doping Rules for Human Athletes (ADRHA), revision effective 26<sup>th</sup> July 2005
- FEI Special Regulations of Pony Riders & Children, 9<sup>th</sup> Edition, 1<sup>st</sup> January 2008 (if applicable)
- All subsequent corrections and modifications as published by the FEI with its provisions taking precedence.

An arbitration procedure is provided for in the FEI "Statutes" and "General Regulations" referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

It is the responsibility of NFs to ensure their participants are of the correct age and that riders and horses are registered with the FEI.

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**This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising Committee are obliged to ensure that the mandatory sections in the approved schedule are forwarded to guest NFs and Officials for their information.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED FEI DRAFT SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST.**

The following must be printed in the schedule

**Approved by the FEI**

**Lausanne, on 8 April 2008**

**Signature:**

**Catrin Norinder  
Director Eventing & Olympic Departments**

## **NOTICE FOR ALL INTERNATIONAL EVENTS**

***Schedules for CICs, CCIs, Championships and Games are approved by the FEI.***

***Schedules for these events must be sent to the FEI Secretariat for approval by the NF concerned, 16 weeks before the event is due to take place.***

***Final approval of the Check-List for this Draft Schedule by the FEI, in accordance with Art. 115.1 denotes only that the contents are conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability of the FEI for any damages to third parties caused by the Organising Committee and its officials, riders, owners, and their horses.***

### **IMPORTANT**

***The Definite Schedules must be sent to the FEI Secretariat by the NFs concerned no later than 4 weeks before the event takes place.***

***Draft schedules will be approved only when the final corrections have been made and definitive schedules received by the FEI.***

***The draft schedules check-lists received will be checked and sent back to your NF with FEI updates/corrections/comments by e-mail. All corrections will be mentioned in red on the schedule.***

***When corrections/modifications have been made and final copy received by the FEI, the schedule will then be approved and signed and sent back to your NF by e-mail together with other documents.***

### **List of Attachements to Check-List**

1. Entry Form & Qualification Form
2. Results Forms
3. MCP Forms

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4. Rider Coordinator at CCI/CIC – information – sent with approved draft schedule
5. Medical Card (personal details) – sent with approved draft schedule
6. TD's compensation form (if applicable) – sent with approved draft schedule
7. Request for qualifications 4/3\* level events (if applicable) – sent with approved draft schedule
8. Media Guidelines – requirements – sent with approved draft schedule
9. FEI Requirements for Equine Influenza vaccination (rules, vaccines, sanctions) – information – sent with approved draft schedule

**Please note that all information included in this section must be in accordance with FEI Rules. All final printed schedules must take into consideration the Rules extracts as included in Rules References.**

## I. GENERAL INFORMATION (Art. 115)

### 1. TYPE OF EVENT (Art. 103 & 503)

Status: **CIC**  **CCI**   
 With Steeple-chase

Category: **CIC 2\*** **Seniors**  **Young Rider**  Junior   
**CCI 1\*** **Seniors**  **Young Rider**  **Junior**

Level: **1\***  **2\***

Date: **11.** – **13.07.2008**

Place: **HUMPOLEC**

Country: **CZE**

### 2. ORGANISER (Complete Address)

Name: **CZECH EQUESTRIAN FEDERATION**

Address: **ZÁTOPKOVA 100/2**  
**PRAGUE 6, CZECH REPUBLIC**

Postal Code: **160 17**

Phone: **+420 220 511 105** Fax: **+420 233 354 399**

Email: **info@cjf.cz** Website: **www.cjf.cz**

### 3. ORGANISING COMMITTEE (Art. 101.6)

President of the Event: **Mr. Antonín KLAUZ**

Event Director: **Mr. Jan MÁCHA**

Show Secretary: **Mrs. Stanislava El-Hady**

Press Officer: **Mrs. Stanislava El-Hady**

Email: **stanislava@el-hady.cz**

### 4. CONTACT DETAILS ON SHOW GROUND

Address: **Mrs. Stanislava El-Hady** Telephone: **+420 603 419 524**

**II. OFFICIALS** *(last name, first name and nationality)***1. GROUND JURY CIC\*\*** *(Art. 148, 550.1/.2 & Table under Section B attached)*President: **Mr. Jan PALEČEK, CZE, I**Email: [jan.palecek@koop.cz](mailto:jan.palecek@koop.cz)Member: **Mr. Bohuslav ŠUBR, CZE, N****GROUND JURY CCI\*** *(Art. 148, 550.1/.2 & Table under Section B attached)*President: **Mr. Antonín KLAUZ, CZE, C**Member: **Mr. Otakar VONDROUŠ, CZE, C****2. TECHNICAL DELEGATE** *(Art. 156, 550.1/.2, 550.8 & Table under section B attached)***1. TECHNICAL DELEGATE CIC\*\***Name: **Mr. Jaroslav GRODL, CZE, C**

Email:

**2. TECHNICAL DELEGATE CCI\*** *(if more than 2 categories of events)*Name: **Mr. Zdeněk SÁGL, CZE National**

Email:

**3. ASSISTANT TECHNICAL DELEGATE** *(Obligatory for 3 & 4 stars & Championships)*Name: **Mr. František HÁVA, CZE**

Email:

**3. COURSE DESIGNER CIC\*\*** *(Art. 155, 550.1/.2 & Table under section B attached)*Name: **Mr. Zdeněk SÁGL, CZE I**

Email:

**COURSE DESIGNER CCI\*** *(Art. 155, 550.1/.2 & Table under section B attached)*Name: **Mr. Jaroslav GRODL, CZE, C**

Email:

**ASSISTANT COURSE DESIGNER**Name: **Mr. Zdeněk KUSÝ, CZE**

**4. CHIEF STEWARD (Art. 144, 550.6)**Name: **Mr. B. Rejnek, CZE**

Email:

**5. VETERINARY DELEGATE & ASSOCIATE MEMBER (Art. 158, 549.4 & 550.4. Associate Member compulsory for CCIs)**Veterinary Delegate: **Dr. Petr PŘÍKRYL, CZE**Associate Member: **Dr. Patricie TŮMOVÁ, CZE ✓****6. EVENT TREATING VETERINARIAN (must be different from the Official Veterinary Delegate)**Name: **Dr. Petr PEJCHAL, CZE**Address: **Rozkoš 109****396 01 Humpolec, Czech Republic****7. DOCTOR**Name: **Dr. Václav JANEČEK, CZE****8. FARRIER**Name: **Mr. František KOCOUREK, CZE**



**4. JUMPING** (See Rules for Eventing Annex 5a - Annex 5b)

<b>Event</b>	Type of ground:	Sand <input type="checkbox"/> <b>Grass</b> <input checked="" type="checkbox"/>
<b><u>CIC**</u></b>	Distance	<b>400 - 500 m</b>
	Speed:	<b>350 m/min</b>
	Number of efforts:	<b>14</b>
	Number of obstacles:	<b>10-11</b>

<b>Event</b>	Type of ground:	Sand <input type="checkbox"/> <b>Grass</b> <input checked="" type="checkbox"/>
<b><u>CCI*</u></b>	Distance	<b>350 - 450 m</b>
	Speed:	<b>350 m/min</b>
	Number of efforts:	<b>13</b>
	Number of obstacles:	<b>10-11</b>

**STABLES:**

Size of boxes **3,00** m x **3,30** m (minimum 3m x 3m)

**IV. PRIZE – CLASSIFICATION** (Art. 128, 129 & 130)

	<b>CIC**</b>	<b>CCI*</b>
Total amount of prize money	<b>3.500 €</b>	<b>2.700 €</b>
Breakdown per category / placing (1 prize per 4 riders)		
Other details on PM distribution	EUR 1000 – 1st place, ...	EUR 800 – 1st place, ...
Tax deduction	The amounts above EUR 350 are subject to Czech government tax	

**V. PARTICIPATION / INVITATIONS** (Art.107, 108, 120, 507 & Annex 8)

*Competitors are invited by the Organizing Committee through their NF (Art. 120.1 will apply). Include details of ballot procedure if entries are excessive.*

One groom per rider (Art. 507.2)

Number of NFs invited	<b>UNLIMITED</b>
Number of riders from the host nation	<b>UNLIMITED</b>
Number of riders per NF	<b>UNLIMITED</b>
Number of horses per rider	<b>2</b>

Ballot procedure in case of excessive entries.  
Must be specified.

**Participants would be informed through their NF's if such situation occurs.**

## VI. REGISTRATION OF RIDERS & HORSES

**All Riders & horses participating in any International Eventing competition must be registered with the FEI. (Art. 511.1 and 511.2)**

### 1. QUALIFICATIONS

Each NF must certify the qualification of each horse and rider and list the competitions which enabled horse and rider to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Part B attached and Rules for Eventing Art. 506).

### 2. ENTRIES *(Art. 121 & 510 & Annex 1 of this Check List for all information to be included on all starting lists and final results sheets).*

*Competitors are entered by the Organising Committee through their NF (Art. 121.1 will apply)*

**All riders and horses participating in any International competition must be registered with the FEI.**

#### a) **CCI / CIC / CCIO – Closing Date for entries is established by the OC (Art. 510.1)**

Entry Closing	<b>JUNE 30, 2008</b>	<b>CIC**</b>	<b>CCI*</b>
Entry fee per horse		<b>180 € + 8,5 € MCP</b>	<b>150 € + 8,5 € MCP</b>
Details Entry procedure fee / payment			
Entries to be sent to:		<b>Czech Equestrian Federation</b>	

### 3. ADVERTISING & PUBLICITY ON COMPETITORS & HORSES *(Art. 136.1 & 2)*

The competitors are authorised or are not authorised to carry the logo of their personal sponsor in accordance with Art. 136.1 & .2 (compulsory for all events).

Yes  No

### 4. FACILITIES OFFERED *(Art. 132, 133 & 508) (refer to attached for standard entry form for details to be included).*



**For competitors and grooms (at their expenses):****Hotels:**

1. **Hotel Kotyza**, Horní náměstí 5, 396 01 Humpolec, Czech Republic  
Tel.: +420 565 537 351, Fax: 565 532 344  
E-mail: [hotel@kotyza.cz](mailto:hotel@kotyza.cz) [www.hotelkotyza.cz](http://www.hotelkotyza.cz)  
Price range: from 1 150 CZK to 2 150 CZK, including breakfast
2. **Restaurace and hotel "U Jiřího"**  
Jihlavská 493, 396 01 Humpolec, Czech Republic  
Tel.: +420 565 534 512  
Fax: +420 565 535 324  
E-mail: [ujiriho@quick.cz](mailto:ujiriho@quick.cz) [www.hotelujiriho.cz](http://www.hotelujiriho.cz)  
Price: 950 CZK per double room
3. **Hotel Černý kůň**, Dolní náměstí 247, 396 01 Humpolec, Czech Republic  
Tel.: +420 602 153 347  
Price range: 650 CZK for double room
4. **Domov mládeže ČZA** (student's campus)  
Fugnerova 570, 396 01 Humpolec, Czech Republic  
Tel.: +420 565 532 068  
Price: 300 CZK per person per night  
Meals: From 100 CZK to 300 CZK per meal at the above hotels.

**HORSES**

Transport expenses: Are not covered by the OC.  
Stabling arrangements: From July 9, 2008 to July 14, 2008.  
Feeding: Covered by the organizers (hay, straw).  
Cost to be paid by a competitor at EUR 60 per horse per all days.

**1. WELCOME**

The time and date of arrival of riders and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

**2. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

**Please provide details Will not be provided.**

**VII. VETERINARY ASPECTS (Art. 1004.2, 1005, 1011, 1021.1 & 518)**

**EVERY HORSE HAS TO BE LABORATORY EXAMINED FOR EQUINE INFECTIOUS ANEMIA WITH A NEGATIVE RESULT IN THE LAST 24 MONTHS !**

Please refer to part B attached

## **CUSTOM FORMALITIES & HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

### **1. CUSTOM FORMALITIES**

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

Name of horse transport company representing the OC:

#### **Školní statek (Farm School)**

Full address: **Dusilov 384, 396 01 Humpolec, Czech Republic,**

**Phone: +420 565 53 23 80 (also fax) or 565 53 32 66,  
e-mail: [statek@pel.cz](mailto:statek@pel.cz)**

### **2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

Details on compulsory health tests and, where applicable, quarantine, etc.

Please annex specimen import licences (for Laboratory Health Tests), which will be applied to horses attending this event. In case of doubts or problems, please contact the FEI Veterinary Department as soon as possible.

### **3. APPROVED LABORATORY**

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event (***"Veterinary Regulations", Art. 1021 & FEI Bulletin***).

Name: LABORATOIRE DES COURSES HIPPIQUES

Address: Contrôle antidopage

15 rue du Paradis

F - 91370 Verrières-le-Buisson

Postal Code:

Phone: Fax:      Telefax: (+33) 1 69 75 28 29

Email:

## **WELFARE OF THE HORSE**

***The following is to be published in verbatim in all schedules:***

The following Code of Conduct was elaborated by the FEI for all people involved in the welfare of competing horses. The purpose is to ensure the health and welfare of horses participating under FEI Rules and Regulations and protecting the good image of the equestrian sport. To achieve the widest possible publicity it must be included in the **Schedules** and it is recommended that it also be included in the **Programmes** of all major international events.

## **CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. *At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.*
2. *Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.*
3. *Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.*
4. *Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.*
5. *The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.*

**Rules References - This section includes supporting articles and the FOLLOWING TEXT MUST BE INCLUDED AND SOME PARTS VERBATIM IN ALL SCHEDULES**

**1. EVENTING QUALIFICATION OF COMPETITORS & HORSES (Art. 506) –**  
*Please include relevant part for level and category of event*

Each NF must certify the qualification of each horse and rider and list the competitions which enabled horse and rider to qualify, according to the qualification procedure established for each star level as laid out in Art. 506. Relevant level and criteria must be included in the schedule.

**1.1. Principles**

In order to compete at an international event, a rider and horse must have obtained a Qualifying Result (QR) at a number of events at a lower level.

The requirements are laid out below. With the approval of the FEI and their own NF, OCs may impose additional qualifications for horses and/or riders, which must be published in the schedule.

**1.2. Qualifying Result (QR)**

A Qualifying Result (QR) is achieved by completing a competition within minimum parameters of all round performance. As follows:

- not more than 75 penalty points in the Dressage Test; and
- not more than 20 penalties at obstacles on the Cross Country Test, and not more than 90 seconds exceeding the optimum time in the Cross. For 4\* events, the maximum time by which the optimum time may be exceeded is 120 seconds as from 2005; and
- not more than 16 penalties at obstacles in the Jumping Test.

**1.3. Certification of Qualification for Events**

1.3.1. All NFs, including the host nation, are responsible to certify that riders and horses entered by them in international events are correctly qualified in accordance with all the requirements of the Rules.

1.3.2. All qualifying events must be identified, and any national events must be certified as of at least the equivalent standard of difficulty as the relevant international star level of competition.

1.3.3. The Technical Delegate or his nominee shall check that all horses and riders starting at all International events are properly certified as qualified by their NF or duly exempted in accordance with this article.

**1.4. Qualifying Period and Deadline**

1.4.1. QRs for CIOs, CCIs and CICs must be obtained in the calendar year in question or the 2 preceding calendar years.

1.4.2. The deadline for obtaining the final CIC/CNC QR is 2 weeks before the first Dressage day of the event unless an earlier date is specified in the Schedule. The deadline for obtaining the CCI QR is 4 weeks before the first dressage day of the event unless an earlier date is specified in the Schedule.

1.4.3. Qualifications may be achieved as a combination or separately by rider and horse.

**1.5. Required minimum Qualifying Results (QRs) for CCIO/CCI/CIC/CICO**

	<b>CCI / CCIO</b>	<b>CIC / CICO</b>
<b>1 *</b>	Horses and Riders must be certified as competent to take part by their NF	Horses and Riders must be certified as competent to take part by their NF
<b>2 *</b>	Minimum 2 QRs required: 1x CCI 1* or 1x CIC 2* <u>plus</u> 1x CIC 2* or 2x CNC 2*	Minimum 1 QR required: 1x CIC 1* or 1x CNC 2*

### **3. VETERINARY ASPECTS / ISSUES**

**3.1 VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS** These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & "Rules for Eventing" **Art. 518.1 for CCIs and 518.2 for CICs.**

#### **Art. 511.2.2**

Every horse entered for any competition at CCNs, CICs 2/1\* or CCIs 2/1\* in a foreign country (GRs Art. 141.2), and all horses entered for CICs 3\*, CCIs 4/3\*, CCIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries, must have an official valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

#### **Art. 511.2.3**

Horses taking part in CCNs, CICs 2/1\* or CCIs 2/1\* in the country in which they are resident are not required to have such a passport as is mentioned Paragraph 2.2. All such horses must be properly registered and identifiable and unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin, all horses must have a valid vaccination certificate.

**3.2 EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII** (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given **between 1 and 3 months apart**. In addition, a booster injection must be recorded as having been given within each succeeding **6 months**, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

**3.3 SAMPLING PROCEDURE FOR PROHIBITED SUBSTANCES** (Vet. Regs, Ch. V & VI and Annex IV)

Regular sampling is carried out in CCIs 4/3\*, CCIOs, World Cup™ Qualifiers and Finals, Championships and Games, whereas at other CCIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

#### **3.4 MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)**

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

#### **3.5 GROUPS I & II ONLY - MCP CENTRAL LABORATORY**

Under the Medication Control Programme (MCP) in **Groups I and II**, all samples collected in accordance with Vet. Regs. Art. 1016 will be analysed by the **Laboratoire des Courses Hippiques, Verrières-le-Buisson, France**. The central MCP laboratory will be reviewed in June 2005. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs. Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet. Regs. Art. 1021).

## **4. MISCELLANEOUS**

### **4.1. OBJECTIONS/COMPLAINTS (Art. 167 & 171)**

All complaints to be valid must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

### **4.2. DEDUCTIONS FROM PRIZE MONEY**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

### **4.3 EVENTING MEDICAL CARD (Annex 7 "Rules for Eventing")**

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the riders and checked by the Official Doctor and the Technical Delegate for accurate information.

### **4.4. INSURANCES**

Details pertaining to insurance of competitors, horses, etc

Responsibility of OC for damages, fire, theft, etc

The following is to be published **in verbatim** in all schedules:

"All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad and to keep the policy up to date".

### **4.5 EVENT'S ORGANISATION (Art. 114 & 115)**

The OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. All modifications made to the schedule must have the approval of the FEI Secretary General.

### **4.6 ENTRY RIGHT TO SHOWGROUNDS**

OC to include details concerning right of entry to show-grounds of owners, grooms, riders, other persons.

### **4.7 STABLE**

Security and stewarding at International events, see Annex II of this Check List.

### **4.8 RESULTS**

In order to proceed with the results publication for qualification purposes, the FEI requires results to be sent in immediately after the conclusion of the event. Please refer to compulsory format for CCIs and CICs. Results to be sent by e-mail to [f.diserens@horsesport.org](mailto:f.diserens@horsesport.org), preferably on Excel file immediately after the event. All results must include FEI Passport Registration number of horses. **All riders who have not completed the event must appear on the results sheets.** Exact distance of the Cross-country course must be included on result sheet.

## **STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS**

### **Minimum requirements to ensure implementation of Veterinary Regulations, Art.1005.2**

#### **1. ACCESS TO STABLE AREA**

For an optimal stable security, the stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter. However, several disciplines allow in specific situations a lower level of stable security (see discipline rules).

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5.2. It is essential that the official issuing authorised access be a responsible person of seniority within the OC.

#### **2. CONTROL OF ACCESS**

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

#### **3. STEWARDING OF STABLE AREA**

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

#### **4. GROOMS**

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

#### **5. MOVEMENT THROUGHOUT EVENT GROUNDS**

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

#### **6. STEWARDING OF PRACTICE ARENA**

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

#### **7. GRAZING AREA**

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.



***This section includes documents that need to be returned to the OC/FEI for all International Eventing competitions.***

## I. ENTRY FORM

### FEDERATION EQUESTRE INTERNATIONALE

**2008 Standard Entry Form/Qualification form (to be included in all Entry forms)**

**Event Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>Format:</b>	CCI / CIC	<b>Level</b>	<b>1*</b> (one star)	<b>2*</b> (two star)
			<b>3*</b> (three star)	<b>4*</b> (four star)

<b>Status:</b>	Championship	Games	CCIO	World Cup™
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**RIDER:** *(See separate sheet for qualifications)*

**Full Name:** \_\_\_\_\_ Mr/Mrs/Miss

**FEI Reg No:** \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ *(for tax purposes)*

Contact Address: \_\_\_\_\_  
*(if different from above)*

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

**HORSE:** *(See separate sheet for qualifications)*

**Name:** \_\_\_\_\_

**FEI Reg No:** \_\_\_\_\_ **Year of Birth:** \_\_\_\_\_

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Rider)*

#### **National Federation Approval:**

By signing the below, the NF of the rider mentioned on this entry form confirms that the rider and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI\*, CIC\*, CCIO\*) for the event as per all applicable rules.

Name of NF: \_\_\_\_\_

Signature of NF \_\_\_\_\_

Representative: \_\_\_\_\_

Stamp of the NF: \_\_\_\_\_

**2008 QUALIFICATIONS**

***This form must be completed and returned with Entry Form for all competitions above 1 star level***

**HORSE Name..... FEI Registration No .....**

Qualifying results as specified under Art 506.2

Type of Event	Level	Name of event	Date	Rider	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**RIDER Name ..... FEI Registration No .....**

*(need only be completed if different to Horse qualification above)*

Qualifying results as specified under Art 506.2

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Rider \_\_\_\_\_ NF \_\_\_\_\_  
 (Signed) \_\_\_\_\_ (Signed) \_\_\_\_\_

Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

### Recommended Entry Details

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for riders, grooms, owners
  - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Rider (night time)

### OWNER(S) (As recorded in the FEI Passport)

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
 Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
 Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

### HORSE:

Name: \_\_\_\_\_

FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_

Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_

Sex: \_\_\_\_\_ Height: \_\_\_\_\_

Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_

Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :

**COMMENTARY NOTES**

Horse: \_\_\_\_\_  
Rider: \_\_\_\_\_ XC Colours: \_\_\_\_\_  
Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_  
Partner's Name \_\_\_\_\_ Occupation: \_\_\_\_\_  
Previous Competitor at  
Event: \_\_\_\_\_  
Name of Trainer: \_\_\_\_\_  
Owner's Details: \_\_\_\_\_

Rider's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CCI), Championship, CICs etc:

**II. RESULTS FORMS****CCI**Judges / *Juges* :Technical Delegate / *Délégué Technique* :Course Designer / *Chef de Piste*

Rider's name (first & last name) & FEI rider's REG NO	NF	Horse's name	FEI Passport or FEI REG NO	Dressage	Cross-Country		Jumping		Total
				Score	Jump	Time	Jump	Time	
1 Pippa Funnell / 10000224	GBR	Sally Doc	GBR12345	00.00	00-	00.00-	00.00	00.00-	00.00
2				-	-	-	-	-	-
3				-	-	-	-	-	-
4				-	-	-	-	-	-
5				-	-	-	-	-	-
6				-	-	-	-	-	-
7				-	-	-	-	-	-
8				-	-	-	-	-	-
9				-	-	-	-	-	-
10				-	-	-	-	-	-
11				-	-	-	-	-	-
12				-	-	-	-	-	-
13				-	-	-	-	-	-
14				-	-	-	-	-	-
15				-	-	-	-	-	-

horses started the Dressage / *chevaux ont pris le départ du Dressage*horses completed the Cross / *chevaux ont terminé le Cross*horses completed the event / *chevaux ont terminé le concours***If penalties in Phases A , B & C, please add columns.****Please include all riders/horses, even those who did not finish the competition.**

**CIC**Judges / *Juges* :Technical Delegate / *Délégué Technique* :Course Designer / *Chef de Piste* :

Rider's name (first & last name) FEI rider's REG NO	NF	Horse's name	FEI Horse Passport or FEI REG NO	Dressage Score	Cross-Country Jump Time	Jumping Jump Time	Total
1 Pippa Funnell / 10000224	GBR	Alpha Tango	GBR12354	00.00-	00- 00.00-	00.00- 00.00-	00.00
2				-	-	-	-
3				-	-	-	-
4				-	-	-	-
5				-	-	-	-
6				-	-	-	-
7				-	-	-	-
8				-	-	-	-
9				-	-	-	-
10				-	-	-	-
11				-	-	-	-
12				-	-	-	-
13				-	-	-	-
14				-	-	-	-
15				-	-	-	-
16				-	-	-	-
17				-	-	-	-
18				-	-	-	-
19				-	-	-	-
20				-	-	-	-

horses started the Dressage / *chevaux ont pris le départ du Dressage*horses completed the Cross / *chevaux ont terminé le Cross*horses completed the event / *chevaux ont terminé le concours***Please include all riders/horses, even those who did not finish the competition.**

**EVENTING CHAMPIONSHIP  
CHAMPIONNAT DE CONCOURS COMPLET**

**Dates**

**Place**

Judges / *Juges* :

Technical Delegate / *Délégué Technique* :

Course Designer / *Chef de Piste* :

**TEAM CHAMPIONSHIP / CHAMPIONNAT PAR EQUIPE**

	<b>Country</b>	<b>Rider (first and last name)</b>	<b>Horse</b>	<b>Result</b>	<b>TOTAL</b>
1	XXX	A..... B..... B..... C..... D... E..... F..... G..	Y..... T..... J..... L.....	00.00 00.00 00.00 00.00	<b>00.00</b>
2					
3					
4					

Teams started the championship / *Equipes ont pris le départ*

Teams completed the competition / *Equipes ont terminé*

### III. MCP FORM

#### **ORDER FORM FOR FEI APPROVED SAMPLING KITS**

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Approved Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES  
Contrôle antidopage  
15 rue du Paradis  
F - 91370 Verrières-le-Buisson  
Telefax: (+33) 1 69 75 28 29

**Orders must be received at least two months in advance of the date required.** Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by L.A.B.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.



**FEI MEDICATION CONTROL PROGRAMME  
EQUIPMENT ORDER FORM**

TO: LABORATOIRE DES COURSES HIPPIQUES  
Contrôle antidopage  
15 rue du Paradis  
F - 91370 Verrières-le-Buisson  
FAX: 00331 69 75 28 30

cc: FEDERATION EQUESTRE INTERNATIONALE  
Dr Frits Sluyter  
Administrator of Medication Control Program  
Avenue Mon-Repos 24  
P.O. Box 157  
FAX: 0041 21 310 47 60

**CH-1000 Lausanne 5**

(Please print or type)

FROM: Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_  
Country \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_

Please invoice the following order to FEI as above:

**FEI/LAB KITS**

1 kit per horse to be sampled  
(including syringes, needles, etc...)

indicate number required  
.....

Date:..... Signature: .....

**Please allow 28 days for delivery**